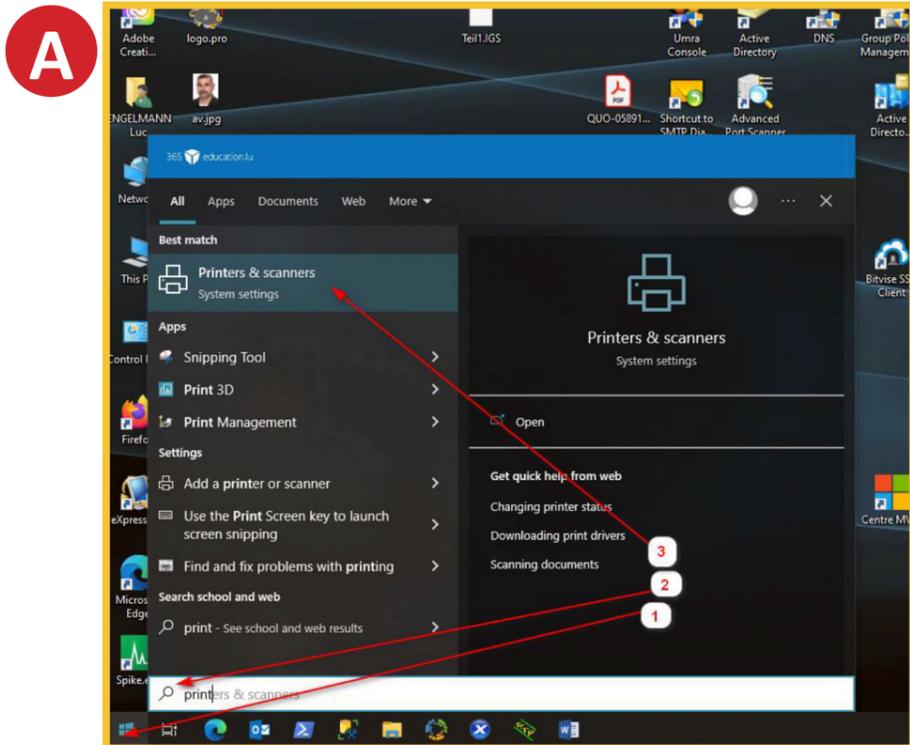
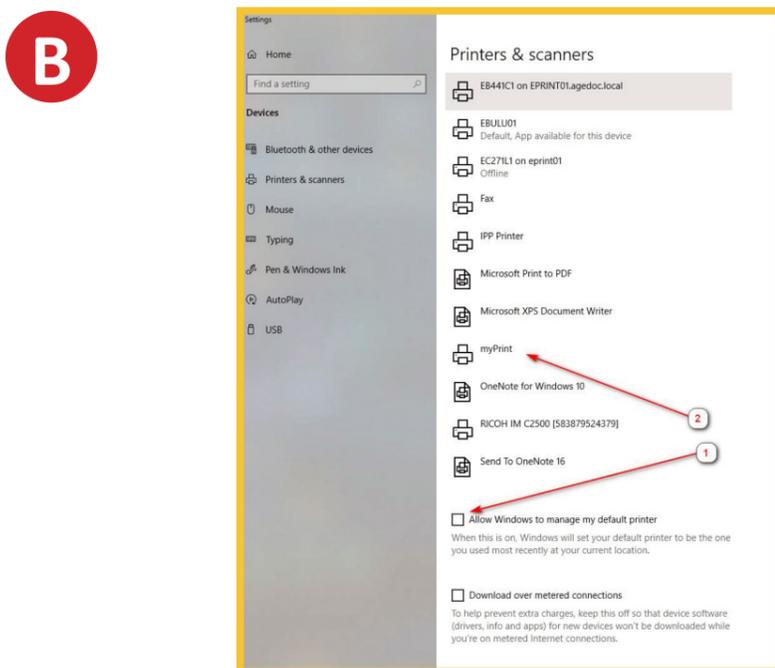


Comme nos photocopieuses comptabilisent un document comme *copie couleur*, même s'il n'y a pas d'image ou de texte coloré dans le document, nous vous demandons de faire la configuration suivante:

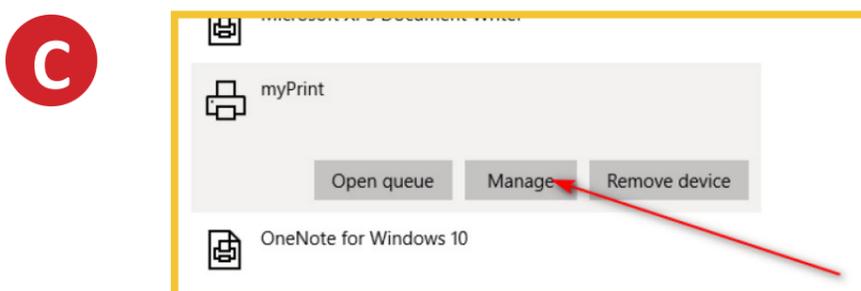
How to set myPrint to black and white as default?



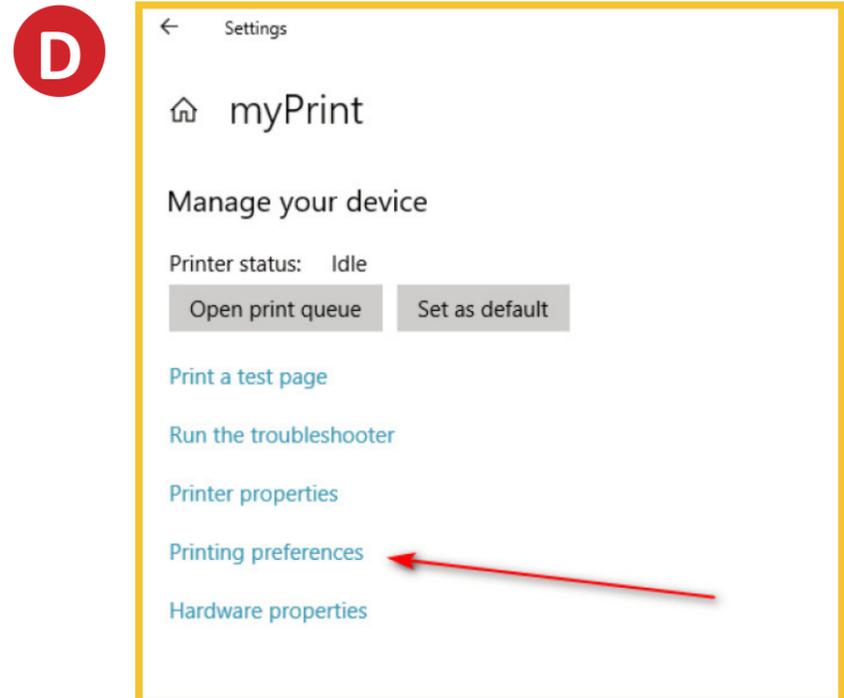
1. Click on the Windows Symbol
2. Type "printers" into the search window.
3. Choose "Printer & scanners" System settings



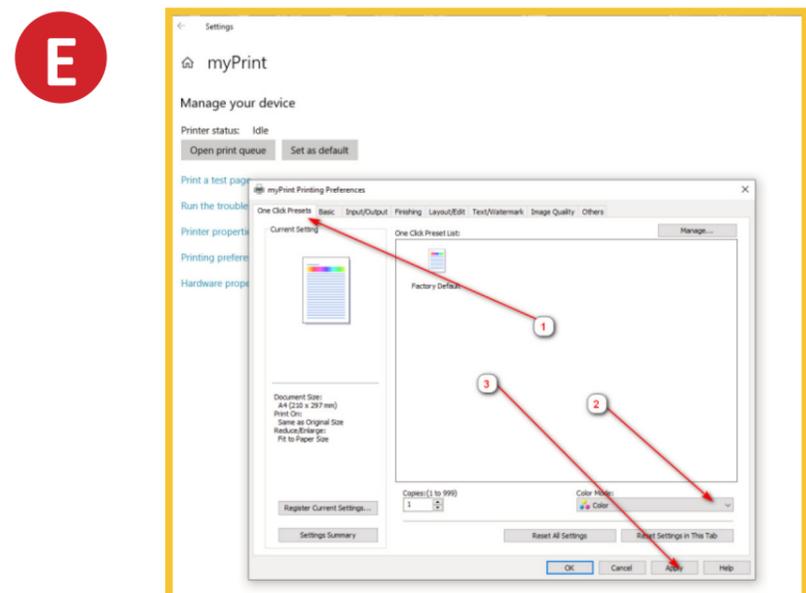
1. Deselect "Allow Windows to manage my default printer"
2. Select the printer "myPrint"



1. Select "Manage"



1. Choose "Printer preferences"



1. Choose "One Click Presets"
2. Switch "Color Mode" to black and white.
3. Click "Apply"

